



Overview of the 2020-2021 Anne Carlsen Educational/Therapy Plan

ND Smart Restart

Anne Carlsen is committed to working diligently to create a plan for the 2020-2021 school year with assistance from our internal teams and the North Dakota Department of Health. While keeping our mission on the forefront, we are prioritizing the health and safety of everyone in our Anne Carlsen community. Our new landscape comes with many unknowns; however, by creating a plan that addresses multiple options, we will continue to provide an exemplary on campus educational program along with the ability to adapt to the shifting public health situation as it relates to COVID -19.



Anne Carlsen 2020-2021 Learning Opportunities

Anne Carlsen has designed a four-tiered plan for the upcoming school year that will allow us to pivot as the environment may dictate. Each residential area is a stand-alone community (Riversbend, Horseshoe Park, Summer cottage, Winter cottage, Fall cottage)

Residential Services:

Educational Response Levels

Infection Control Precaution Level	Educational Response Level	Implementation Strategy
Standard Operating Procedure	Full implementation of educational services	Teachers in classrooms or home areas
Infection control precautions	Full implementation of educational services with a modification of location/delivery model.	Students remain in home areas; teachers go to home area to teach <u>OR</u> students remain in home areas and learning is goal and objective focused with remote learning
Isolation Precautions (asymptomatic students)	Full implementation of educational services with a modification of location/delivery model.	Students remain in home areas and learning is goal and objective focused with remote learning
Isolation Precautions (symptomatic students)	Full implementation of educational services with a modification of location/delivery model.	Asymptomatic individuals remain in home areas and learning is goal and objective focused with remote learning.
		Symptomatic students remain in isolation in designated room and education services are on hold until determined appropriate.

Day Students:

➤ **Facemasks and Goggles**

The use of facemasks within our Center will be a crucial way to help prevent the spread of the virus as well as protect our students, staff and families. Anne Carlsen is requiring all staff and anyone entering our building to wear a facemask while on campus. Staff who work directly with our students are required to wear a surgical mask and specific goggles or a shield to prevent droplet exposure.

➤ **Enhanced Measures for a Healthy Campus**

- As noted by the CDC, handwashing is crucial and will be emphasized as it is one of the main ways to prevent the spread of the virus.
- Signage and reminders about correct handwashing techniques will be displayed throughout the campus and in all restrooms.
- Hand sanitation stations with CDC approved sanitizer are located just inside the entry way doors and throughout the various classrooms and offices. Staff are required to use this prior to the start of their day and throughout their shift.
- Mandatory symptom screenings for employees and visitors will be done each day upon arrival. This includes temperature and oxygen checks along with a questionnaire regarding health and exposure status.
- All visits are restricted to immediate family members only and must be scheduled in advance of the visit. All visits must comply with our safety guidelines including screening upon arrival to campus and mask usage.
- In order to reduce the number of contacts any one student has in a given day, we are utilizing residential area classroom placement instead of age-level placement. We have done this in the past and found it to be beneficial. Specifically, the benefit of “family units” is that while in the residential and classroom areas the student can interact with members of their “family” unit in designated areas, this is due to not having to adhere to physical distancing guidelines, creating a sense of unity and strengthening social bonds. Additionally, if a student or staff were to contract the virus, the family unit model allows us to trace contacts and quarantine and test more readily.

➤ On Campus Cleaning and Sanitization

- Buses will be cleaned after each use with disinfectant cleaners.
- A schedule of routine environmental cleaning and disinfection of high-touch surfaces and shared equipment throughout the school day has been established.
- Staff will ensure there is adequate ventilation when using these products to prevent children or themselves from inhaling fumes. Products are stored securely away from students and with the appropriate Safety Data Sheets.
- Personal items will be kept in individually labeled containers or cubbies, to avoid cross-contamination. This includes electronic devices, books, toys, and other games or learning aides when possible. Cleaning will be done after each use of these items.

➤ Physical Distancing

Anne Carlsen Center will employ physical distancing as another way to stop the spread of the virus. Ways that we will implement physical distancing in our Center may include but not limited to:

- In the classroom, we have removed/rearranged extra furniture in order to allow for more space between staff and students.
- Outdoor educational opportunities will be used as much as possible to better accommodate distancing.
- Lunches will take place in the student's classroom areas. Anne Carlsen food service will prepare and pre-plate. Staff in each classroom will be responsible to gather all necessary items for lunch and snacks for delivery.
- Discontinue activities that bring together large groups of people or activities that do not allow for social distancing, including assemblies, in-person field trips, large group use of playground equipment simultaneously, etc.
- Stagger all arrival and dismissal times to minimize crowding in hallways.
- Nonessential visitors, volunteers, and activities involving external groups or organizations will be restricted.
- Systematically review and evaluate classroom capacity with the goal of creating as much space between people as possible, recognizing that it is not always feasible to have 6 feet of social distancing during primary instructional time in the classroom.
- Staff will monitor arrival and dismissal to curtail congregating and ensure students go straight from the residential areas, bus, and vehicles to their classroom, and vice versa.
- Dividers will be used to separate people when needed to avoid distractions of the learner.



➤ Stricter Health Criteria and Protocols

One mitigation strategy alone will not eliminate the spread of COVID-19, however, the thoughtful combination of multiple strategies taken together may substantially reduce the risk of transmission.

- Keeping our campus safe is a collaborative effort. Anne Carlsen requests each family member of a day student assess/screen their child daily before arriving at school. If the student has a high temperature (as listed in the chart below) please keep them home. If a student exhibits a high temperature before getting on the bus or upon arrival to school, they will not be admitted. (Policy IC-006, Day Student Parent Handbook- page 26).

* oral tympanic temp - 100 degrees F. and below
* rectal temp - 101 degrees F. and below
* axillary - 99 degrees F. and below
* Temporal Artery temp-100.4 degrees F. and below

- Students with elevated temperature and exhibiting clinical symptoms will be excluded from school unless otherwise indicated by their primary care physician.
- We will remind all families to keep their child home if they suspect COVID-19 or an illness of any type. All students being transported by Anne Carlsen services will also have their temperature taken and documented upon arrival on the bus.
- According to the CDC people with COVID-19 may exhibit the following symptoms: dry cough, shortness of breath, chills, loss of taste or smell, vomiting, diarrhea, sore throat, muscle aches and/or runny nose.
- Students and staff will be required to stay home if:
 - They have tested positive, are waiting a test result, or are showing COVID-19 symptoms, until otherwise noted by NDDOH for return.
 - They have recently had close contact with a person with COVID-19, until they meet criteria for return. Follow the guidelines in: <https://www.health.nd.gov/>

North Dakota Risk Levels

The Risk Levels will be used to define the community risk level associated with COVID-19. These phases align with the color-coded guidance in the ND Smart Restart Plan. Each level is reported to schools by the NDDoH after rigorous testing and assessment of cases in the community. [ND Smart Restart Plan](#)



- Our employee health nurse and medical director will be responsible for responding to COVID-19 concerns and will help coordinate with local health authorities regarding positive COVID-19 cases. All employees and families will have access to these staff and know how to contact them.
- A system has been developed for notifying staff, families, and the public as needed if a person with COVID-19 was on the school premises. Coordination with local health officials while maintaining confidentiality in accordance with FERPA, HIPPA and other state and federal laws is part of the pandemic plan.
- Distance learning will be offered for students who cannot physically attend in the classroom due to illness or exposure.
- The COVID-19 pandemic is causing a tremendous amount of stress, fear, and anxiety for many people. Mental health resources are made available through our Employee Assistance Program and through our local Human Services Center.

Anne Carlsen will continue to listen to and make informed decisions based on CDC/NDDOH guidelines. We will adhere to and follow these guidelines to the best of our ability as it relates to us with the continued goal to promote education and safety on campus.